NEW JERSEY DEPARTMENT OF CORRECTIONS WHITTLESEY ROAD P.O. BOX 863 TRENTON, NJ 08625

NOTICE OF JOB VACANCY

TITLE:	SALARY RANGE:	POSTING NO.:	ISSUE DATE:	
Repairer	\$40,661.17 - \$58,528.87	441-25	12/19/2025	
			CLOSING DATE:	
			1/16/2026	
LOCATION: Adult Diagnostic and Treatment Center, Maintenance Unit – Woodbridge, NJ		CLASS OF SERVICE: Non-Competitive		
THIS POSTING IS ONLY OPEN TO THE FOLLOWING:				
Current Department of Corrections State employees who are permanent Interested individuals who meet the				
employees who are permanent in a competitive in a competitive title or a Civil Service stated requirements				
title or a Civil Service Commission-approved Commission-approved non-competitive title.				
non-competitive title. Subject to current promotional and hiring restrictions Subject to current promotional and hiring restrictions				
JOB DESCRIPTION				
Under direction of a Foreman, M/W or other supervisor in a State Department, institution, or agency, assists the craftsmen and/or				
independently performs basic maintenance, construction, repair, or mechanical adjustment work involved in varied types of buildings, building facilities and/or building utilities, and highway and bridge construction; does other related duties as required.				
REQUIREMENTS				
EXPERIENCE: One (1) year of experience in work involving the inspection, repair, and general maintenance of household, office,				
and other equipment, fixtures, fittings, appliances, machinery, furnishings, and buildings.				
LICENSE: Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather				
than employee mobility, is necessary to perform essential duties of the position. Appointees may be required to possess a valid				
Commercial Driver's License (CDL) and applicable endorsements for the class and type of vehicles being operated.				
BENEFIT(S)* *Pursuant to the State/Department's policy, procedures and/or guidelines.				
Joining the second largest department in the State of New Jersey offers many benefits to acknowledge the hard work, dedication and leadership of staff members. Statewide benefits include:				
Alternate Work Week available for some positions Flexible and Health Savings Accounts (FSA)/(HSA)				
Telework available for some position		n Reimbursement		
Deferred Compensation	Public Student Loan Forgiveness (PSLF)			
Paid Time Off		11 (40-01		
 13 State Holidays 	• Gym n	Gym membership discounts		
 Health and Life Insurance 	• Divers	sity & Inclusion events		
 Pet Insurance available through cert 		p <mark>lace security, health and sa</mark>	,	
Incarcerated Person empowerment and rehabilitation				
SAME PROGRAM INFORMATION				
The SAME program allows candidates, who identify as having a significant disability, to apply for non-competitive and unclassified				
positions through a fast track hiring process. For more information about the SAME program and the Fast Track Hiring program,				
visit the CSC Website at: https://nj.gov/csc/same/overview/index.shtml , email: SAME@csc.nj.gov or please click here . If you have any questions, please email, or call the contact as indicated on the job vacancy announcement. If you are applying under the NJ				
"SAME" program, your supporting documents must be submitted along with your resume by the closing date indicated above.				
APPLICATION INSTRUCTIONS				
Please include resume and copy of transcripts (unofficial copies are acceptable), certification(s), and/or license(s), if applicable, in your				
response. Posting title and number must be included in the subject line of your email. All attachments must be sent in PDF or word format only. Additionally, you must provide your email address. To be considered, responses must be postmarked no later than closing date.				
Emailed resumes are to be sent only to: DOC_OHR-Region2@doc.nj.gov				
Forward Response To:	Chanda Curtis			
Region 2 Personnel Services				
East Jersey State Prison				
Lock Bag "R"				
Rahway, NJ 07065				